



CAMBERWELL SOUTH  
PRIMARY SCHOOL

4 Peate Avenue, Glen Iris, Victoria, 3146 T 9889 4295 E [Camberwell.south.ps@education.vic.gov.au](mailto:Camberwell.south.ps@education.vic.gov.au)

17 November 2023

Dear Parent/Guardian,

Camberwell South Primary School (CSPS) is looking forward to another successful year of teaching and learning and would like to advise you of our school's voluntary financial contributions for 2024. School Council has considered the current cost of living pressures and any increase to the contributions has been kept to a minimum.

Your valued contributions for 2024 will allow us to continue to run our **STEM, Kitchen Garden, Cooking Program, providing enhanced learning opportunities including; incursions, excursions, Athletics Day, Life Ed, The Resilience Project, IT upgrades, Chickens and Gardening Club and important year level events such as Prep PMP, Year 3/4 EEP and Bike/Scooter Ed.** Additionally, your contributions help us to provide students with access to our School Nurse and to ensure we can keep the School's buildings and grounds well maintained.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether through parent payments, fundraising or volunteering your time. These contributions have made a huge difference to our school and have been instrumental in allowing us to build and produce an exceptional STEM program and our enriching Kitchen Garden and Cooking programs.

Donations to specific **tax-deductible** funds are earmarked for 2024 to support the following investment at CSPS:

- Donations to our Building Fund will support us with refurbishments to the Dorothy Laver Building.
- Donations to the Library Fund will allow us to purchase new books for the CSPS Library and for individual classroom libraries.

General contributions will be allocated towards funding a Gaga Pit for our Senior Playground!

Much appreciated donations in 2023 allowed us to replace the decking outside the canteen, replace many lost library books and supplemented funds raised by our hardworking Fundraising team for our Senior Playground upgrades to be on track for completion in 2024.

**Your continued support is greatly appreciated and payment of the 2024 contributions can be made either via Compass or at the school office.**

**Book collection dates are: Monday 4 December, Thursday 14 December and Monday 18 December between 8.30am and 5pm.**

For further information on the Department's Parent Payments Policy please see the one-page overview attached.

Yours sincerely,

Natasha Cummins  
Principal  
Camberwell South Primary School

John Hynes  
School Council President  
Camberwell South Primary School

**Parent Payment Arrangements 2024 – Prep – NAME: \_\_\_\_\_**

<b>Curriculum Contributions</b>	<b>Amount</b>
<i>Items and activities that students use, or participate in, to access the Curriculum</i>	
<i>Classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li>• Shared classroom supplies; exercise books, stationery, craft materials, display folders, coloured paper.</li> <li>• Student packs; exercise books, writing materials, other stationery, etc.</li> <li>• Printing and photocopying of learning materials</li> </ul>	\$200.00
Whole School online subscriptions <ul style="list-style-type: none"> <li>• Essential Assessment (\$15.50)</li> <li>• Bug Club (Literacy) (\$9.00)</li> </ul>	\$24.50
Family Life program	\$17.50
Resilience Project <ul style="list-style-type: none"> <li>• Program (\$25.00)</li> <li>• Reading Log Prep-2 (\$7.00)</li> </ul>	\$32.00
Information Technology – provision and upkeep of school devices from the shared classroom sets, server/system costs and technical support	\$85.00
<b>Total Curriculum Contributions</b>	<b>\$359.00</b>

<b>Extra-Curricular Items and Activities – provided on a user-pays basis.</b>	<b>Amount</b>
<i>CSPS offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.</i>	
Excursions	\$130.00
Swimming program - Cost to be confirmed in 2024	tbc
School magazine/ yearbook	\$30.00
<b>Total Extra-Curricular Items and Activities</b>	<b>\$160.00</b>

<b>Other Contributions - for non-curriculum items and activities</b>	<b>Amount</b>
General donation – contributes to the running of programs which enhance the curriculum.	\$180.00
First Aid – contributes to the School Nurse, first aid equipment and supplies	\$80.00
School grounds maintenance and improvements	\$100.00
<b>Total Other Contributions</b>	<b>\$360.00</b>

<b>Tax Deductible Contributions</b>	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.	\$180.00
<b>Library fund.</b> A tax-deductible contribution to support book purchases, equipment, technology resources that sustain the library as a valuable resource.	\$180.00
<b>Total Tax Deductible Contributions</b>	<b>\$360.00</b>

## TOTAL

<b>Category</b>	
Curriculum Contributions	\$359.00
Extra-Curricular Items and Activities	\$160.00
Other Contributions	\$360.00
Tax Deductible Contributions	\$360.00
<b>TOTAL</b>	<b>\$1,239.00</b>

## Payments

Parent payment arrangements can be made using Compass under Course Confirmations and Payments, or at the office.

## Financial Support for Families

CSPS understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund;
- State Schools Relief (SSR); and
- Payment plans for Extra-Curricular Items and Activities.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Christine Harris, Business Manager on 9889 4295 or [christine.harris@education.vic.gov.au](mailto:christine.harris@education.vic.gov.au).

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.